

**JOSÉ RIZAL UNIVERSITY**  
**Mandaluyong City**

March 24, 2020

**JRU Memorandum No. 2020-17**

TO : All Officers, Faculty, Non-Teaching Personnel, and Students

SUBJECT : **Special Transition Term**

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1. In keeping with the declaration of the Enhanced Community Quarantine (ECQ) and the Stringent Social Distancing Measures effective March 17, 2020 until April 13, 2020, earlier announced Summer and Transition Terms are merged to a **Special Transition Term**. Those who are planning to enroll in the Summer Term (usually April-May) to catch up and be a regular student in the succeeding term are instead requested to enroll in the Special Transition Term.

2. The tentative schedules are:

Division	Schedule	Enrollment Date
<b>Special Transition Term</b>		
Junior High School (JHS)	April 27 to June 6	March 23 to April 27, 2020
Senior High School (SHS)		
College (CO)	April 27 to July 11	

The list of Subject Offerings shall be available in the AIMS Student Access Module under subject offering.

3. Special Programs will be offered by the different divisions (ESD, JHS, SHS and CO) including short-term certificate programs, workshops, boot-camps, and other programs meant at enhancing students' competencies shall be posted separately in the JRU website and in CANVAS. Registration in these Special Programs is voluntary in nature.
4. To facilitate enrollment during the ECQ, online enrollment and payment are strongly encouraged:
  - Enrollment. Please log in to [aims.jru.edu/aims/students](https://aims.jru.edu/aims/students) to enroll online. For enrolment procedures, please visit [www.jru.edu](http://www.jru.edu), Rizalian News.
  - Payment online. Option to pay online is through Banco De Oro (BDO).

Students have to go to *online payment options* and select *José Rizal University or JRU* as **biller** and follow the steps from there. Please note that different banks may have slightly different online payment procedures.

- Payment offline. Should you prefer to pay offline or through bank over the counter (OTC), we recommend you enroll first already online, so we can reserve your slots.

Students can pay through: BDO, Union Bank, Cebuana Lhuillier, Security Bank and China Bank Savings.

- The slots will be reserved all the way until April 26, 2020. This will give you enough time to pay offline from the time the ECQ is expected to be lifted on April 14, 2020.

Students are then required to **present** their **proofs of payments** to the Accounting Office on or before April 27, 2020.

5. The University reiterates the following reminders:

- As the COVID-19 situation changes daily, please interpret the dates above as the University's proposed schedule *at this time given the information we have*. This can change depending on government pronouncements. If the government extends class cancellations and the Enhanced Community Quarantine, we will also adjust accordingly. We believe this approach of adjusting and informing is better than remaining quiet until the situation stabilizes.
- Please stay at home, observe social distancing and follow all DOH and relevant authorities' recommendations on how to stay healthy in these challenging times.

6. Please follow us for the latest announcements via our official accounts in Facebook (@José Rizal University), Twitter and Instagram (@jru1919). If you have any questions, you can also email the University at [jru@jru.edu](mailto:jru@jru.edu) or call us at 0919 364 6058.

  
VICENTE K. FABELLA  
President

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All Officers, Faculty, Non-Teaching Personnel and, Students  
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