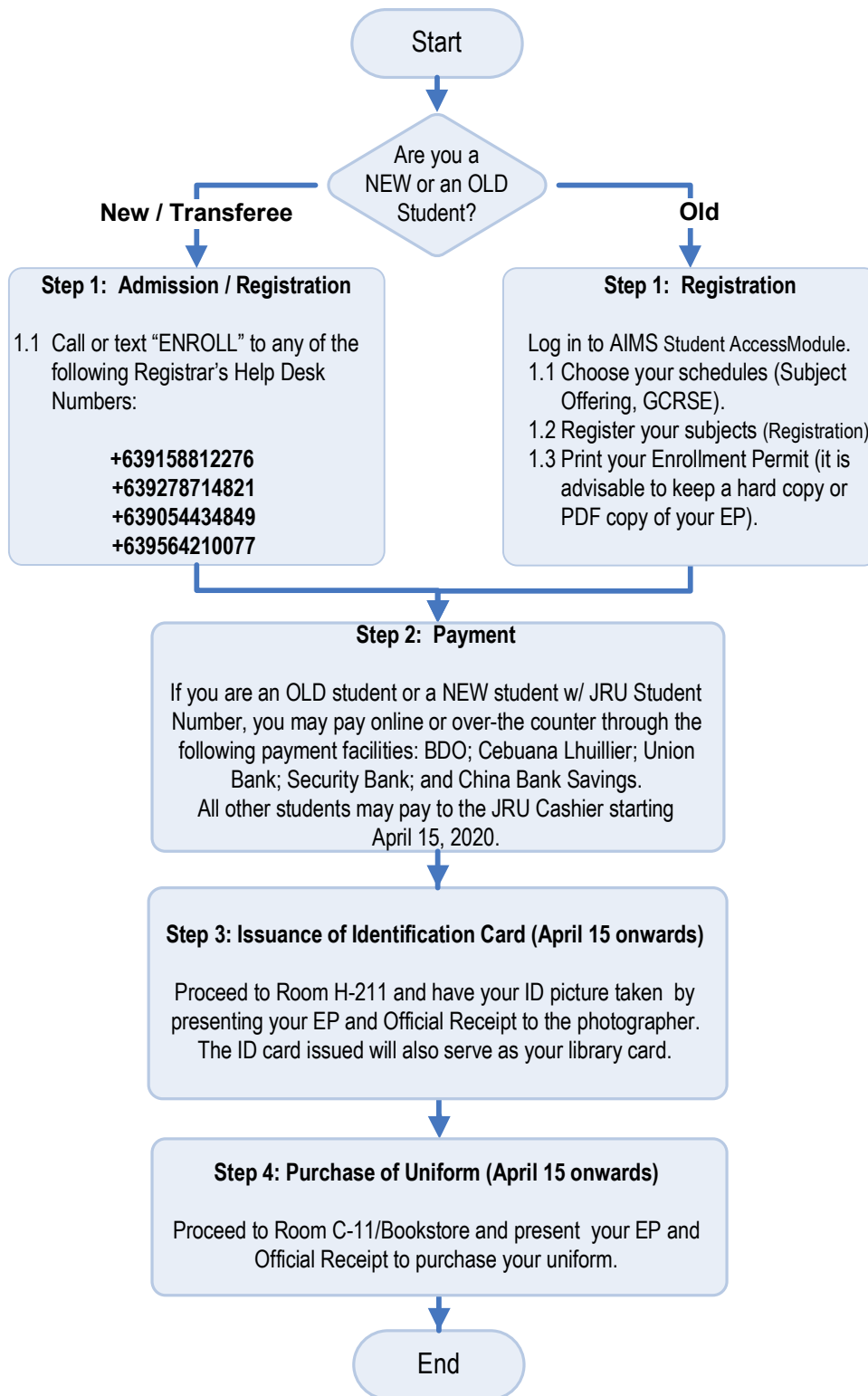


**JOSE RIZAL UNIVERSITY**  
**COLLEGE DIVISION**  
**SPECIAL TRANSITION TERM SY 2019-20**  
**ENROLLMENT PROCEDURE**



**FAQ:**

1. **Where can I check the Program Offerings?** You may check the program offerings from the University website. Go to [www.jru.edu / College Division](http://www.jru.edu/College%20Division).
2. **Where can I find the Schedules?** Log in to AIMS Student Access Module / Subject Offering. Schedules are available under GCRSE.
3. **What is the maximum no. of units I can take for the Transition Term?** You may take up to a maximum of 12 units.
4. **What subjects should I enroll in during the Transition Term?** Prioritize enrolling your back subjects to maintain a regular standing.
5. **Can I enroll in advance subjects?** You may only enroll in Gen Ed subjects in advance. This is to reduce your load if you have practicum or OJT during the regular semesters.
6. **How can I request for new subjects to open?** You may email [registrar@jru.edu](mailto:registrar@jru.edu), call or text any of the following Help Desk Numbers: +639158812276; +639278714821; +639054434849; +639564210077
7. **How can I pay my School Fees?** You may pay online or over-the-counter through JRU’s payment partners: BDO; Cebuana Lhuillier; Union Bank; Security Bank; and China Bank Savings. If you wish to pay in JRU, the Cashier will accept payments starting April 15.
8. **When is the deadline for enrollment?** You may enroll up to April 27. Late enrollment will be accepted on a case-to-case basis until May 4.
9. **Who should I contact if I cannot access my AIMS Student Access Module?** You may contact the IT Help Desk through the following: [ito@jru.edu](mailto:ito@jru.edu); 639988845269 (call); +639499902306 (text).

**Beginning of Classes.**

Additional information may be posted on the University website, so check them out. Just remember that the first day of classes will be on Monday, **April 27, 2020**. Bring your Enrollment Permit and present it to all your professors. For offsite payments, return the Enrollment Permit - Registrar’s copy to the Student Accounts Office on or before April 27, 2020 to validate your enrolment.