

**JOSÉ RIZAL UNIVERSITY**  
Mandaluyong City

March 10, 2020

**JRU MEMORANDUM NO. 2020-12**

**TO :** All Officers, Faculty, Non-Teaching Personnel and, Students  
**SUBJECT :** Adjustment in Examination Schedules Due to the March 10-14, 2020 Class Cancellation

1. Over the weekend, there have been significant developments with regard to COVID-19. This prompted the announcement of a Code Red Sub-level 1 Alert and the declaration by President Rodrigo Duterte of the State of Public Health Emergency. Malacañang subsequently announced the cancellation of classes in all levels in Metro Manila from March 10-14, 2020.
2. **Revised exam schedules.** In view of the above, please be informed of the following changes in the final examination schedules:

Division	Mar 16	Mar 17	Mar 18	Mar 19	Mar 20	Mar 21
Elementary School	Regular class	Exams	Exams	No class		
Junior High School	Regular class	Exams	Exams	No class		
Senior High School-Grade 12 and Pilot	Final exams continued		No class			
Senior High School-Grade 11	Final exams			No class		
College	No class	Final exams, undergraduates				
Law School	No class	Final exams				

Detailed revised final examination schedules (containing specific course test times and dates) can be seen on *Canvas*, the JRU online platform.

3. **Other College concerns.**
  - a. **Theses.** For College students, who have not defended their theses, please contact your respective department chairs through Canvas at any time before Friday, March 13, 2020.

- b. **Integrated courses.** For pre- and mock boards, please contact your respective department chairs. In any case, these pre- and mock boards will be scheduled after final examination.
4. **Graduate School.** Classes for the third trimester will continue on March 16, 2020. Graduate faculty should contact their respective students to cover lessons during the period March 10-14, 2020.
  5. **Preparation for examinations.** We would like to encourage all students to take advantage of this opportunity to prepare for the final examinations. During this time, deans, principals, faculty and staff will be available to answer any questions related to these exams.
  6. **COVID-19 related updates.** Since the situation with COVID-19 changes frequently, we will be posting updates on Canvas. Please make sure that your Canvas account is active and that you can access it (email the Institute for Technology-Based Learning at [itbl@jru.edu](mailto:itbl@jru.edu) if you need assistance). We will also be posting on [www.jru.edu](http://www.jru.edu) and our other social networking sites.
  7. **Activities after final examinations.** We will continue to update you with the remaining academic activities in the next few days as we end the School Year 2019-2020. Among others, we are coordinating with the relevant government authorities regarding graduation exercises.
  8. **DOH Guidelines.** Students are encourage to follow the DOH Guidelines for preventive care which include frequent hand-washing sanitation, observing proper cough etiquette, social distancing, avoiding unnecessary travel and mass gatherings. The University shall also be taking this time to undertake additional sanitation and disinfection of the campus, among others. The University remains committed to the health and safety of its students and employees during this state of public health emergency.
  9. For more information, please contact Ms. Ivory Joy C. Malinao at [mco@jru.edu](mailto:mco@jru.edu) or at 8531-8031 local 77.



VICENTE K. FABELLA  
President

Copy Furnished:

All Officers, Faculty, Non-Teaching Personnel and, Students

Appropriate files

Bulletin boards (post)